



**ANAHEIM UNION HIGH SCHOOL DISTRICT  
501 Crescent Way  
Anaheim, CA 92803**

**MEASURE H  
CITIZENS' OVERSIGHT COMMITTEE  
Tuesday, January 16, 2018  
4:00 p.m.**

**Meeting Location:  
Dale Junior High School  
Library  
900 South Dale Avenue  
Anaheim, CA 92804**

**MINUTES**

*Approved February 13, 2018*

I. **Call to Order/Introductions**

Committee Chairperson Alan Walker called the meeting to order at 4:08 p.m.

II. **Roll Call/Establishment of a Quorum**

Committee Chairperson Walker took roll call. A quorum was reached.

**COC Members Present:**

Alan Walker (Chairperson)  
Larry Larsen  
Patricia Rich  
Rick Tkach  
Robert Nelson

**COC Members Absent:**

Carolyn Cavecche  
Steve Hwangbo

**AUHSD Staff and Consultants Present:**

Habib Tahmas  
Jennifer Root  
Karen Orr

Lance Bidnick  
Patricia Neely  
Lorena Moreno, Principal, Dale Junior High School  
Kunal Shah, Program Manager, Cumming  
Tony Salcido, Cumming  
Lori Raineri, Government Financial Strategies, Inc.  
Royce Townsend, Vavrinek Trine Day & Co., LLP

**Others:**

Claudia Rodriguez  
Esther Solis  
Grant Rowan

III. **Adoption of Agenda and Approval of Minutes**

Committee member Patricia Rich made a motion that was seconded by member Robert Nelson to adopt the agenda of the January 16, 2018 COC meeting. All committee members agreed and the agenda was adopted.

Committee member Larry Larsen made a motion that was seconded by member Robert Nelson to approve the draft minutes of the September 28, 2017 COC meeting. All committee members agreed and the minutes were approved.

IV. **Public Comment**

There were no public comments.

V. **Staff Update on Measure H Program**

Upon calling the meeting to order, the committee proceeded to tour the Dale Junior High School campus to observe the condition of the school prior to the start of the renovation work. The tour was led by principal Lorena Moreno. The committee visited classrooms including science and band rooms, restrooms, gymnasium and shower/locker rooms, and the Polaris building.

Upon completion of the tour, Royce Townsend, the District's auditor from Vavrinek, Trine, Day & Co., LLP (VTD) discussed the Measure H Financial and Performance Audit Reports dated June 30, 2017. Mr. Townsend stated that 75% of the expenditures incurred thru June 30, 2017 were audited, and concluded that the expenditures were found to align with the language on the bond measure, and were made for authorized bond projects.

Mr. Townsend stated that:

- The state's audit guide requires that 30% of the expenditures be audited. VTD audited 75% of the expenditures incurred through June 30, 2017.
- The District's audit is more robust than what is customary in the K12 industry as it evaluates expenditures through the lens of nine criteria rather than the four normally seen with other districts.
- The audit reports will be prepared on an annual basis until all Measure H funds are exhausted.

Lori Raineri, the District's financial consultant from Government Financial Strategies, Inc., presented to the committee and to potential COC members

information on:

- Citizens Bond Oversight and Accountability
- Understanding of Foundational Documents
  - Resolution ordering the election including the ballot question and full text ballot proposition
  - Tax rate statement
  - California Constitution Article XIII A, Section 1 (b)(3)
  - Strict Accountability in Local School Construction Bond Act of 2000
  - Committee By-Laws
- Update on the Bond Financing Plan in anticipation on a new bond series sale

Three potential COC members were in attendance. Ms. Raineri stated that there was a change in the Strict Accountability in the Local School Construction Bond Act of 2000 that allows for COC members to serve three consecutive terms of two years. A change in the committee's by-laws will be required.

Ms. Raineri reiterated that the purpose of the COC is to inform the public and the Board of Trustees concerning the expenditure of bond revenues, and that the COC shall actively review and report on the proper expenditure of taxpayers' money for school construction. Concerns shall be stated in the annual report.

Patricia Neely (Neely) discussed Dale Junior High School's modernization and new construction project. The design of the project's scope is being approached in three increments but will bid as one lease leaseback (LLB) project in the near future. She discussed the budget, the schedule and the project's expenditures to date. Two increments received DSA approval. She also discussed the interim housing project, which is under construction.

Cypress HS Site Improvement Project is currently out to bid as a lease leaseback (LLB) project. Neely discussed the budget, the schedule and the project's expenditures to date.

Neely gave an update on the Kennedy HS Site Improvement project currently in design. She also updated the COC on the Brookhurst JHS and Loara HS security fencing projects that are currently under construction. Anaheim HS will receive new security fencing around and within the athletic fields during the upcoming pool renovation project.

Neely presented an update on the Oxford Academy Music and STEAM Lab project. This project is minimally funded with Measure H dollars, mainly for technology upgrades, furniture, safety and security. She discussed budget, the schedule and the project's expenditures to date. The project was submitted to the Division of the State Architect (DSA) for plan check.

Neely updated the COC on the upcoming Savanna HS Site Improvement project. The design of the project's scope is being approached in three increments but will bid as one lease leaseback (LLB) project. She discussed the budget, the schedule and the project's expenditures to date.

Neely also discussed the implementation status of 21<sup>st</sup> Century classroom furniture project and upcoming Measure H projects as follows:

- Walker JHS Modernization
- Hope School Modernization
- Magnolia HS New Construction and Modernization
- Gilbert HS Modernization
- District Office Security Measures
- Western Parking Lot, Site and Security Fencing Improvements
- Sycamore JHS Parking Lot and Fencing Improvements
- District Wide Security Measures

Habib Tahmas, the District's controller, gave an update on bond expenditures through December 31, 2017.

VI. **Discussion/Information Items**

The committee asked to:

- Defer the presentation delivery methods to the next COC meeting
- Attempt to keep future meetings to no more than two hours

VII. **Review Future Meeting Dates**

The committee agreed to meet again on Tuesday, February 13, 2018 at 6:30 p.m., at the District Office (Superintendent's Conference Room).

VIII. **Items for Upcoming Meetings**

- Review of the "Draft" COC Annual Report (March 2017 through February 2018)
- Reappointment of COC Members
- Appointment of New COC Members
- Construction Delivery Methods

IX. **Adjournment**

The meeting adjourned at 8:08 p.m.